Kepro

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│             SOCIALLY NECESSARY SERVICES TOOL              │
│                  Agency Transportation                    │
│                        (106)                              │
└─────────────────────────────────────────────────────────┘
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Provider:		**Provider's Consumer ID:**	
Consumer FACTS #:		**Consumer Medicaid #:**	
Review Date:		**Reviewer Name:**	
Consumer Name:			

Purpose: The *Review Tool* is a part of an integrative review process that evaluates/assesses technical compliance and the administrative application of Socially Necessary Services (SNS) by contracted providers. The *Review Tool* is a resource utilized to further enhance the collaborative efforts of the Bureau for Children and Families (BCF), KEPRO, and the SNS provider community in the delivery of quality services. The *Review Process* is applicable to **all** SNS providers and all BCF case types.

1.	During the period under review are records of the service kept? **(NOTE: If this question is scored zero all remaining questions are scored zero)**	1	0		
2.	Is there a copy of the referral for this service in the record?	1	0		
3.	Does the service plan from DHHR document the need for this service and have specific areas or appointment types that are targeted for improvement?	3	1.5	0	
4.	Does each transportation case note contain: • The service provided • To and from • Duration (including start and stop times) • Signature of the service provider • Mileage amounts • A copy of the service plan/and or individual safety plan must be present in the case record	3	2	1	0

Revised 8/1/2011